**Requirements Document**

**for**

**Online Admission System**

for admission to BSC-I at Faculty of Science

2019-20

**Preamble**

Online application forms will be invited by the University through the following portal: <https://www.msubaroda.ac.in/Admission/>

After the last date of submitting online application forms, University will provide the Excel sheet containing following data about each received application form.

1. Form No
2. Has PRN? Yes/ No
3. If Yes, PRN
4. Name (First name, last name and middle name separately)
5. Name as per H. Sc./ Qualifying Examination Marksheet
6. Mobile no.
7. E-mail address
8. Date of Birth
9. Nationality
10. Gender [Male/Female/ Transgender]
11. Father’s Name
12. Father’s Mobile no.
13. Father’s E-mail address
14. Mother’s Name
15. Mother’s Mobile no.
16. Mother’s E-mail address
17. Candidate’s Aadhar Number
18. Permanent address
19. Present address
20. Reservation Category [SC/ ST/ SEBC/ General]
21. If General, Is EWS? [Yes/No]

**Special category**

1. Physically Handicapped [Yes/No]
2. Defence Person [Yes/No]
3. Kashmiri migrant [Yes/No]
4. Ward of MSU Employee [Yes/No]
5. Sports Person? [Yes/No]

If yes,

District Level Tournament/ Match:

1. Participated? [Yes/ No]
2. Won Medal? [Yes/ No]

State Level Tournament/ Match:

1. Participated? [Yes/ No]
2. Won Medal? [Yes/No]

National Level Tournament/ Match:

1. Participated? [Yes/ No]
2. Won Medal? [Yes/No]

International Level Tournament/ Match:

1. Participated? [Yes/ No]
2. Won Medal? [Yes/No]

**Details of Qualifying Examination** (12th Std or equivalent)

1. Name of the Examination Board
2. Examination Seat No.
3. Year of Passing
4. Number of Attempts for Passing\*: [1 - 10, > 10]

Location of school / Exam Centre (for Open Schools) from where 12th Std or equivalent is passed

1. Country
2. State / UT
3. District
4. SSC Marks
5. SSC Marks out of
6. HSC Group [PCM/ PCB/ PCMB]
7. Theory Total [PCM or PCB or Both]
8. Theory Total Out of [PCM or PCB or Both]
9. Practical Total [PCM or PCB or Both]
10. Practical Total Out of [PCM or PCB or Both]
11. **Preparation of Merit List**
12. All merit lists shall be separately prepared for Group ‘A’ (candidates with PCM or PCMB\*) and Group ‘B’ (candidates with PCB or PCMB\* ) only for the candidates fulfilling eligibility requirements given in this document.

\*Candidates with PCMB subjects shall be included in both the merit lists.

1. Prepare of Merit lists

- The ‘eligibility percentage’ to be calculated as shown in the section 4.

* The merit lists shall be prepared location wise, i.e. Vadodara, Gujarat, India. The location is as decided from application form data at serial no. 39-41.

- The ‘General’ Merit List’ shall be prepared based on the ‘Eligibility percentage’.

- In case of tie with respect to ‘Eligibility Percentage’, a tie breaking policy given in this document shall be applied for deciding the candidate’s merit number.

* In addition to the General merit list, separate merit lists for each reservation category will be prepared.
* The date of declaration of merit lists shall be announced on Admission portal. The Merit Lists shall be published on the date that has been announced on the admission portal. The intimation of the same will be sent to candidates through E-mail as well as sms.

1. **Admission Portal**

* Portal will be hosted on the University website.
* Further Details will be provided in next version -

1. **Eligibility Requirements**

Eligibility requirement shall be based on the ‘eligibility percentage’ to be calculated as shown in the next section.

|  |  |  |  |
| --- | --- | --- | --- |
| **Location**  **(of School/ Exam Centre for 12th Std.)** | **Social Category** | | |
| SC/ ST | SEBC | General |
| All the Districts of Gujarat | PASS | 35% | 40% |
| Other States of India & and Union Territories | PASS | **Not Applicable** | 50% |

1. **Compute Eligibility Percentage**

* Eligibility percentage shall be computed for Group ‘A’ and Group ‘B’ separately.
* Only Theory marks [PCM/ PCB] shall be considered for computing percentage marks.
* Deduction for multiple attempts

If number of attempts (say n), as available in form data at Sr no 38, is greater than 1, 2% per additional attempts (that is, n-1) are deducted from the computed percentage of marks. The adjusted percentage shall be called ‘Eligibility Percentage’.

If number of attempts is 1, the eligibility percentage is same as the computed percentage.

* Addition for Sports Person
* If a candidate has participated in International event or has won a medal in National event. Candidate shall be given direct admission. Such admission shall be treated as supernumerary.
* Else if candidate has participated in National level event or has won a medal in State level event, 5% is added in the computed percentage of marks.
* Else if candidate has participated in State level event, 3% is added in the computed percentage of marks.

1. **Tie breaking Policy**

In the case of tie with respect to eligibility percentage, the following tie breaking rules shall be applied for preparation of (provisional) merit lists.

1. If two candidates have same ‘eligibility percentage’, a candidate with higher percentage marks of Practicals, as determined by the form data at Sr no 47-48, shall be assigned higher merit in the merit list
2. If there is a tie, even after applying rule (a) above, a candidate with higher total marks of in the 10th standard shall be assigned higher merit in the merit list.